

**FERNVALE STATE SCHOOL**  
**Parents and Citizens Association**  
**General Meeting Minutes**  
**17<sup>th</sup> September 2018**

Meeting opened at: \_\_\_\_7:41pm\_\_\_\_\_

**1. Attendance and Apologies:** Refer attendance book. Apologies: Emma Burstall, Lisa Allen, Kylie Henry

**2. Previous Minutes:** Moved: David Heyward  
Seconded: Kylie Molkentein

**3. Business Arising from Previous minutes.**

- ❖ Grant application CGBF- Nicole submitted grant (May), round 97. No feedback yet. Commemorative grant for \$100000 submitted 30<sup>th</sup> Aug.
- ❖ Before and After School care- Mission Kindy has lease on area for 2more years. Goal would be to have use of that area in future- carry forward
- ❖ Donation to school affected by hardship/natural disaster- All attendees in favour of contributing to bush dance which is been donated to Draught Angels. \$500 agreed value for donation. *Moved: Nicole Callaghan, Seconded: David Heyward.*
- ❖ Increasing attendance to P&C meetings. No informal meeting held last Tuesday as Nicole and Kerry not able to attend. Will do another in October, will be first Tuesday back after holidays, full P&C meeting 2<sup>nd</sup> Monday.
- ❖ P&C extra fundraising 2018- Suggested colour run. Will carry forward to next year- full calendar of events will be done at start of year. Colour run will possibly be outside normal school hours.
- ❖ Friday school sports uniform- ? need to purchase new socks for boys. David Raine tried to contact Troy again at Black Chrome Sports for pricing but he no longer works for them. David to follow up with new state manager.
- ❖ Donation box for markets- David H. to complete- in process- settled on corner post with wing nuts so market coordinators are able to attach box easily and no heavy frame to move. Also needs to complete sign "Donation Box. Thank you for supporting Fernvale State School".
- ❖ Breakfast club- discussed at Tuesday meeting. Parents have approached Woolworths and they have agreed to supplying fruit. David happy to try, parents just have to commit to roster, collection of fruit, cleaning up, leftovers taken to tuckshop. Nicole has written letter to Woolworths to endorse parent group and trial of club (not posted yet). Kerry to chase up parents to confirm details. Aim to start week 2 term four.

**4. Correspondence IN:**

- E-mails: P&C 2018 Qld State Wage Increases- relevant to tuckshop and market employees. Kerry forwarded to Emma and payroll company made necessary changes.
- E-mail Liftmaster Waste Handling Equipment- Health and Safety Fact Sheet for Waste Management (Qld Department of Education and Training)- has requirements with regards to bin lifters. School and P&C to

possibly consider shared purchase. Suggestion also to contact waste management provider to enquire about hiring one- Kerry to follow up.

**5. Correspondence OUT:**

- Letter Jim Johnson Agencies ceasing services and stating we will not be purchasing material or extra stock.

**6. Business Arising from Inward Correspondence:**

- Kerry to contact waste provider regarding hiring bin lifter.

**7. Treasurer's Report-** reports attached. Report presented by Kerry DeRuiter as Emma Burstall absent.

- Main expenses- MYOB subscription, markets wages and rubbish, bookkeeping.
- Main income- Aug markets \$1370/wk ave, uniforms \$2000, tuckshop \$9600.

❖ Balances (Approx):

\$35 587.80	General Account
<u>\$40 505.45</u>	Tuckshop Account
<b>\$76 930.25</b>	<b>TOTAL</b>

Moved: Kerry DeRuiter

Seconded: Kylie Molkentein

**8. Business Arising from Treasurer's Report-** Nil

**9. Principal's Report-** copy attached

Moved: David Raine

Seconded: David Heyward

**10. Market Report-** nil report presented as no market coordinator in attendance

- Dogs at markets- possibility of banning. Develop phase out plan over 6months- carry forward
- Monthly newsletter for stall holders- Heather and Warren asking if possible. Possibly do seasonal one, Kylie was to follow- up what they would like it to include?- carry forward.
- Dee returns 26<sup>th</sup> September- Kylie to continue once/month, Lesieli once/month, Dee fortnightly. Kerry to send out e-mail with roster for next few months.

Moved:

Seconded:

**11. Tuckshop Report-** nil report presented as Lisa Allen not in attendance.

Moved:

Seconded:

**12. General Business-**

- Y3 science incursion- 11<sup>th</sup> Oct. \$11.00/student. No information letter sent home yet- David Raine to follow-up.

- Presentation night- Fernvale butcher closed for will look at hams and hampers from Woolworths. To have present on evening so can give out immediately.

Meeting closed at \_\_\_8:10pm\_\_\_\_\_