

**FERNSVALE STATE SCHOOL**  
**Parents and Citizens Association**  
**General Meeting Minutes**  
**18<sup>th</sup> February 2019**

Meeting opened at: \_\_\_\_\_7:29pm\_\_\_\_\_

**1. Attendance and Apologies:** Refer attendance book. Apologies: Kerry DeRuiter, Kylie Henry, Kylie Molkentein

**2. Previous Minutes:** Moved: Lisa Allen  
Seconded: Dee Strong

**3. Business Arising from Previous minutes.**

- ❖ Grant application CGBF- Grant application for playground area Y2-3. Unfortunately unsuccessful with Commemorative grant. Nicole has been in contact with Ann Bichel who will help with new application. Fee for her service is \$100 and then \$400 if successful. Round 100 closes end Feb (next week). Will submit in 2 consecutive rounds so if 1<sup>st</sup> one unsuccessful don't have to miss a round
- ❖ Friday school sports uniform- Need to purchase new socks for boys. David to follow up T2- school sports for 2019 will be in Term 3.
- ❖ Bin lifter. Ongoing WH&S issue. Bronwyn has obtained new quotes. \$11,200 electric lifter, \$10,600 battery operated. Would also need some concreting work +/- electricity access which could add \$2-5000. P&C will look into financials and possible contributing amount.
- ❖ Donation box for markets- David Heyward still had it ? Jason Wendt collected- unsure if it has been returned.

**4. Correspondence IN:**

- E-mail December 2018- GCBF- Commemorative grant un-successful

**5. Correspondence OUT:** Nil

**6. Business Arising from Inward Correspondence:** Nil

**7. Treasurer's Report-** copy attached

❖ Balances (Approx):

\$55 014	General Account
\$50 703	Tuckshop Account
<b>\$105 718</b>	<b>TOTAL</b>

- Ongoing monthly costs markets (advertising, rubbish removal, phone), bookkeeping fee
- Income \$2000/wk markets- very good compared with same time last year; \$875 raffles end of year presentation nights- down \$200 from previous year; \$11,000 tuckshop; uniform sales

Moved: Emma Burstall  
Seconded: Dee Strong

**8. Business Arising from Treasurer's Report-** Nil

## **9. Principal's Report-** copy attached

Moved: David Raine  
Seconded: Lisa Allen

## **10. Market Report-**

- Busy in January as Ipswich Markets closed so some stall holders travelled out to Fernvale.
- On wet days duvets in ground around main entry very bad, tree roots were exposed- people were tripping over them. Ground work needs to be addressed. Nicole to discuss with Kerry.
- New food van going well.
- BBQ booked for few months, first available spot May, new fundraising groups using it.

Moved: Dee Strong  
Seconded: Emma Burstall

## **11. Tuckshop Report-**

- Uniform sales slowing down after start school year
- Online booking worked well for pupil free day, only a few non-attendees
- Will be some increase in some tuckshop prices due to price increase from suppliers. There has not been any price increases in last 2years.

Moved: Lisa Allen  
Seconded: Nicole Callaghan

## **12. General Business-**

- Walkway from gate from council car park to school buildings very worn and uneven- David to look at
- Block of land behind school for sale, ?school looked at purchasing. Approx 4years ago Ed qld was in negotiation with owner but price could not be agreed. It was handed over by Dept and owner received letter of compulsory acquisition. David was unaware of this and process was stopped. More recently EQ made another offer that was declined by owner.
- David requested P&C purchase eftpos machine for tuckshop. Taking receipts to office adds unnecessary work for office staff and Bronwyn. P&C executive to discuss.
- Asbestos Awareness- recent letter received from David regarding closed classroom- precautionary and now cleared and safe. All people who have entry to school for home reading/repair work need to let office know as Permission Access needs to be done for each visit. Some buildings in the school have been labelled as "suspected asbestos" on register. These include B Block, C block and old admin building (kitchen and drains). If there is damage to any part of a building it must be reported to the most appropriate person e.g. classroom teacher, who will then inform asbestos project team. If it is suspected to contain asbestos access to area will be restricted until it is deemed safe/clear by relevant assessors.
- Chess cost rising especially with school having to pay for bus transport (last year parent numbers unable to transport all children to/from tournaments). Cost of bus for day around \$600 (around \$23/child) plus cost of tournament fees \$15-\$25. There are 5-6tournaments per year.

School can not continue ongoing cost, P&C exec to discuss amount/ways of subsidising- ?fundraising BBQ at markets.

- Parent teacher interviews 26<sup>th</sup> March. Feedback from last years process included suggestion of having P&C representative available to talk with. Possibly to cover busiest time 3-7pm. Nicole to discuss with Kerry.
- PTI- another suggestion for coffee van- Dee to check with Brian from markets to see if he is interested in attending.
- Possibility of P&C running Mothers and Fathers Day stalls at school- would need small sub-committee of parent volunteers to organise. Carry forward to next meeting.

Meeting closed at \_\_\_8:40pm\_\_\_\_\_