#### FERNVALE STATE SCHOOL Parents and Citizens Association General Meeting Agenda

#### 17th June 2019

Meeting opened at: \_\_\_\_\_7:02pm\_\_\_\_\_

Emma Burstall chaired meeting, Kerry DeRuiter not in attendance.

**1.** Attendance and Apologies: Refer attendance book. Apologies: Kerry DeRuiter, Brian Kickbusch, Lisa Allen, Kylie Henry

2.	<b>Previous Minutes:</b>	Moved: Kylie Smith
		Seconded: Dee Strong

## 3. Business Arising from Previous minutes.

- Grant application CGBF- Grant application for playground area Y2-3. No further feedback from application submitted 28<sup>th</sup> Feb, hopefully should hear by end July. P&C has committed funds to project of around \$40,000.
- Bin lifter. Training has been provided for staff (including market coordinators) on safe use.
- Donation box for markets- not yet collected. Kerry to follow-up- carry forward.
- P&C purchased eftpos machine for tuckshop for use for uniform purchase only. Now up and running
- Colour explosion- possibly held on a Sunday to coincide with the country markets. Kylie Molkentein, Dee Strong and Kylie Wells met with Australian Fundraising- if hold run on Sunday school would have to do 100% of organising and no insurance on weekends. Possibility of looking at a Wed afternoon in Term 4. Children would have to come dressed in white t-shirt and travel home in painted clothes. David and Kylie to check with bus companies to see if they have any concerns. Findraising would be online, those children that don't fundraise pay a \$10 participation fee. Company takes 35% or 40% if they set-up and provide wrist bands and sunglasses.
- Constitution Brian Kickbusch looking for copy. David Raine has one and will pass onto Brian.
- Advertising for markets on River 94.9, due end June. Approx \$800-\$1000/month (cost last year around \$9000). Is decreasing profit from markets and therefore income to P&C and benefit to school. Kerry contacted River 94.9 and options presented: 4 commercials every Saturday between 6am and 6pm as well as 4 x bonus spots in recognition of sign placement. Four weekend months would be \$640+ and five weekend months would be \$800+. Commercials are 15secs rather than 30sec in current contract. Dee Strong thinks stall holders would be happy with new plan, as long as they are hearing ads. *All attendees in favour of accepting new contract*, will sign up for 6months and reassess in Jan. Suggestion of also ringing council to get local mayor to mention markets on weekly segment- Dee Strong to call tomorrow.

- Prep open morning 27<sup>th</sup> July, 9-11am. P&C executive to organise BBQ again- Kerry happy to purchase sausage, bread, sauce, water +/- fruit. Looking for possibility of roster for helpers due to most families having sport commitments on Sat. Nicole to put in newsletter at start of Term 3- 3 volunteers at meeting, happy to stay for 2 hours, Nicole can set up and stay till 10. Look at around 100sausages.
- (Chess cost rising especially with school having to pay for bus transport (last year parent numbers unable to transport all children to/from tournaments). Cost of bus for day around \$600 (around \$23/child) plus cost of tournament fees \$15-\$25. There are 5-6tournaments per year. School can not continue ongoing cost, P&C exec to discuss amount/ways of subsiding- concern if we start paying full bus fare for chess then need to do it for other extracurricular activities. Chess parents, with P&C support, need to look at fundraising, a BBQ date has been set aside for later half of year- carry forward to Semester 2.)

## 4. Correspondence IN:

- Mark Ballin- Nomination letter for P&C president
- River 94.9- Advertising agreement July-Sept 2019

## 5. Correspondence OUT:

- Thank you cards and certificates to businesses who supported Mothers Day Stall and disco raffles- Nicole posted last week
- Reply letter to Y3-4E responding to persuasive letters written for P&C regarding new playground- Nicole read to class Thursday 6<sup>th</sup> June.

#### 6. Business Arising from Inward Correspondence:

- Kery DeRuiter offered to stay on as President for remainder of year seen as we are already in June. Mark Ballin agreed to stand in position of vice president for remainder of year. *All attendees in favour of those filled positions. Moved: Dee Strong, Seconded: Nicole Callaghan*
- River 94.9- refer to Business Arising From Previous Minutes
- 7. Treasurer's Report- copy attached

*	Balances (Approx):	
	\$39 327	General Account
	<u>\$46 490</u>	Tuckshop Account
	\$85 817	TOTAL

Moved: Emma Burstall Seconded: Mark Ballin

8. Business Arising from Treasurer's Report-Nil

# 9. Principal's Report-

• Prep open day- feeder kindys also invited- acceptance from Mission Kindy, Lowood Kindy and Fernvale playgroup.

Moved: David Raine Seconded: Dee Strong

# 10. Market Report-

- Agreed at last meeting to use specific bin for recyclables and to set up a recycling account for the P&C for funds to be deposited into. Dee trialled one weekend, bin was used for general rubbish also. Will keep trying to see if message gets through and patrons use appropriately
- Thank you gift and presentation for Heather and Warren for there many years of service (30+ years) to the Markets. Nil suggestions- carry forward
- A lot of new enquiries every week.
- Daniel from Somerset Council rang to give notice of car park closure on day of Lowood-Fernvale Fun Run. Will try to set aside another parking area for markets. Dee will advertise closure to market patrons over next couple of weeks.

Moved: Dee Strong Seconded: Emma Burstall

11. Tuckshop Report- Nil report, Lisa Allen not in attendance.

Moved: Seconded:

## 12. General Business-

- David requested P&C register account for cash for recyclables, there is a year 4 class wanting to set up collection- Emma Burstall to set up.
- School is part of Best Start Somerset program- aimed at supporting families 0-5year olds and encouraging involvement in playgroups. Thinking of holding market stall in Sem 2.
- Auditor- requires stall holder agreement forms for markets- Dee to followup with David.
- Social media safety information- to be provided to year 5 and 6 classes on Friday morning by Kerrin Sheedy from Ipswich Police. Parents also welcome to attend. For younger grades topic is covered in Life Education sessions.
- Somerset Regional Council had meeting with school and Qld transport regarding signage of drop off and bus zones around school. Parents often ignore bus zones. Looking at one small area on Lowood road, unable to mark with yellow paint as if it is marked that way you do not require signs and it becomes a bus zone all day. Design will come back to school and will be discussed at P&C and with bus companies before Council makes changes.