

FERNVALE STATE SCHOOL Parents and Citizens Association General Meeting Agenda

18th March 2019

Meeting opened at: 8:05pm

- 1. Attendance and Apologies:** Refer attendance book. Apologies: Nil
- 2. Previous Minutes:** Moved: Mark Ballin
Seconded: Dee Strong
- 3. Business Arising from Previous minutes.**
- ❖ P&C Donation to school in need- Discussed communities that would benefit from a P&C donation. P&C asked to consider North Queensland flood victims. David Raine suggested a community group in Christchurch following recent shooting. P&C decided to donate \$500 to the North Queensland Flood appeal, David Raine will look into which specific charity to donate too and will follow up with Nicole Callaghan.
 - ❖ Grant application CGBF- Grant application for playground area Y2-3. Ann Bichel helped with new application, submitted 28th Feb. Will also submit Round 101 and then withdraw if this application successful. Fee for her service is \$100 and then \$400 if successful- All attendees in favour of using Ann's service for grant application. P&C has committed funds to project of around \$40,000.
 - ❖ Bin lifter. Ongoing WH&S issue. David advised a bin lifter has been purchased. It will arrive in the near future and training will be provided for staff & volunteers on how to use.
 - ❖ Donation box for markets- not yet collected. Kerry to follow-up
 - ❖ Discussion around water pooling and uneven surfaces on markets ground and walkway between car park and school. Dee Strong and Kylie Henry met with David Raine to voice market stall holders safety concerns over the uneven surfaces. Dee Strong to engage Fernwood Landscaping for a quote to even surface in front of shed with a top soil of sorts.
 - ❖ David requested P&C purchase eftpos machine for tuckshop. Taking receipts to office adds unnecessary work for office staff and Bronwyn. Kerry DeRuitter received information from Bedigo bank for a stand alone eftpos machine for the uniform shop. Kerry will get started on paperwork now David Raine's approval has been given. The eftpos machine will not extend to the tuckshop, it is only intended for the uniform shop.
 - ❖ Chess cost rising especially with school having to pay for bus transport (last year parent numbers unable to transport all children to/from tournaments). Cost of bus for day around \$600 (around \$23/child) plus cost of tournament fees \$15-\$25. There are 5-6 tournaments per year. School can not continue ongoing cost, P&C exec to discuss amount/ways of subsidising- concern if we start paying full bus fare for chess then need to do it for other extracurricular activities. Chess parents, with P&C support, need to look at fundraising, a BBQ date

has been set aside for later half of year- will discuss further in second half of year.

- ❖ Parent teacher interviews 26th March. Feedback from last years process included suggestion of having P&C representative available to talk with. Possibly to cover busiest time 3-7pm. P&C executive unable to commit to being present. Thank you to Dee Strong who volunteered her time to sit with information board whilst seeking volunteers for upcoming disco and Mothers day stall.
- ❖ PTI- another suggestion for coffee van- Dee unable to check with Brian from markets. Kylie Wells to discuss with coffee vendor who may be interested in attending.
- ❖ P&C executive to trial a Mother's day stall. Request for volunteers, Dee Strong happy to coordinate, Kerry DeRuiter, Emma Burstall, Kylie Henry, Emily Fragar & Kasey Giddins offered to assist either organizing, purchasing or selling. Kylie Wells suggested looking into a company that specializes in these things that she has seen at other schools who sell bags of treats for \$5-\$10. Dee Strong suggested bulk buying from somewhere like Kmart and making up packs to sell. Attendees agreed to give it a go and trial for Mother's Day. Suggestion made to sell over two days, reason being, classes could have scheduled time to visit the Mother's Day stall, if we find things selling faster than expected a quick stock up could be done to ensure no children miss out. Further discussions to be had to organise.

4. Correspondence IN:

- ❖ Emma Burstall has received a request for funding for Marlin Bennetts Met West compulsory fee. Emma to follow up with Nicole.

5. Correspondence OUT:

- ❖ GCBF grant submitted via Portal

6. Business Arising from Inward Correspondence:

7. Treasurer's Report- report attached

❖ Balances (Approx): as at 19 th March 2019	
\$23 582	General Account
<u>\$52 880</u>	Tuckshop Account
\$76 462	TOTAL

Moved: Kerry DeRuiter

Seconded: Lisa Allen

8. Business Arising from Treasurer's Report- Nil

9. Principal's Report- report attached

- ❖ David Raine mentioned he received a phone call from the department last week. They have offered to cover the cost of the safe removal of 'C Block' buildings and in their words replace with "an outside area". David is unsure of what exactly an outside area entails. David will follow up with the department but is happy to take questions/concerns on this matter.

Moved: Kylie Henry

Seconded: Mark Ballin

10. Market Report-

- ❖ Dee Strong put forward the idea of a specific bin for recyclables. Emma Burstall has agreed to set up a recycling account for the P&C for funds to be deposited into.
- ❖ Brian (the coffee vendor) requested a leaf blower for the courtyard, P&C declined purchase.

Moved: Dee Strong
Seconded: Kylie Henry

11. Tuckshop Report-

- ❖ Lisa asked for feedback on new material for school polos. New member mentioned the thickness however as new to the school she has no comparison. Brian Ballin advised he was please with the online ordering and liked the three buttons. He believes the material is better. Lisa to order another 500mtr roll.

Moved: Lisa Allen
Seconded: Dee Strong

12. General Business-

- Suggestion of moving P&C meeting time forward. All attendees agreed to 7pm meeting time- to trial for next meeting in May.
- Kylie Molkentein discussed the possibility of holding the colour run on a Sunday to coincide with the country markets. Questions arose regarding risk management out of school hours but on school grounds, insurance, who is in charge, legalities etc. carried forward as more details need to be sought.
- Kylie Wells and David Raine to discuss with Dee Strong. Date set for May 10, 6-7:30pm. Executive will speak more re using a DJ to engage the children. There is to be no food in hall due to laying of new floor surface.
- Dogs at Markets – Steven Armstrong questioned dogs at Markets. David explained legalities and there was no legislation banning dogs. Kylie & Dee explained without dogs we would lose a lot of customers. Dee and Kylie will keep an eye on things, no dramas lately.
- Constitution – Brian Kickbusch can't find constitution on school website. Asked if there is a copy available to new members. David Raine to follow up.

Meeting closed at __9:15pm_____